

This schedule is an estimate of costs and guide only. Fees vary case to case in the process of litigation, and can be impacted by complexity and co-operation of parties involved. Not all stages will be applicable to every case. PW-LA does not instruct external Counsel and deals with Litigation and Advocacy in the lower Courts. This schedule does not include Appeal work. PW-LA works on Fixed Fees where permitted during stages of the litigation process and these are set in agreement with client before work commences. All fees are plus VAT at 20% (current rate).

| <p>*Subject to variation based on government, service source and under court guidelines below</p> <p>https://www.gov.uk/guidance/solicitors-guideline-hourly-rates</p> <p>** https://www.gov.uk/government/publications/fees-in-the-civil-and-family-courts-main-fees-ex50/civil-court-fees-ex50</p> | <p>Partner / Senior Lawyer (based on number of hours @ £282 per hour plus VAT)</p> | <p>Junior Lawyer (based on number of hours @ £196 per hour plus VAT)</p> | <p>Total Disbursements / Expenses</p> | <p>TOTAL Cost At This Stage</p> |
|--|--|--|---|--|
| <p>Client care and onboarding:</p> <p>AML search £8.40 (VAT Incl.) per person renewed annually</p> <p>Electronic signature fee £5 (VAT incl.) per person per signing each electronic document – client care terms – consent to commence work (usually combined as one document – one fee)</p> <p>Document bundling £70.80 (VAT incl.)</p> | | | <p>£8.40pp £5.00per document £70.80</p> | <p>£84.20 +</p> |
| <p>Initial review of papers and advice on merits, quantum, cost and tactics varies case to case dependent upon complexity and evidence to review.</p> <p>It is a fixed initial fee between 1 – 20 hours' time spent, applying a 20% discount on the hourly rate.</p> <p>Fees are payable on account before work commences.</p> | <p>£225 - £4,500</p> | <p>£156 - £3,120</p> | | <p>£156 - £4,500</p> |
| <p>Draft pre-action protocol letter of claim or response and reviews.</p> | <p>£141</p> | <p>£98</p> | | <p>£98 - £141</p> |
| <p>Drafting or consideration of further correspondence between parties, review and advice to client on merits.</p> | <p>£282</p> | <p>£196</p> | | <p>£196 - £282</p> |

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| Consider and make Part 36 offer or respond to Part 36 offer including case review, advice and report to client. | £564 | £392 | | £392 - £564 |
| Pre-action negotiations and preparation, review, advice and report to client. | £846 | £588 | | £588 - £846 |
| Consideration of type of dispute resolution method e.g. arbitration and/or forum and/or jurisdictional issues and advice to client. | £94 | £65 | | £65 - £94 |
| Steps to achieve different dispute resolution method / forum / jurisdictional challenge or response to other party's steps. | £94 | £65 | | £65 - £94 |
| Draft proceedings statement of claim or defence to claim, review and advice. | £846 | £588 | | £588 - £846 |
| Finalising statement of claim / defence. | £282 | £196 | | £196-£282 |
| Issue fee – dependant upon value of claim up to £300 and more than £200,000 | | | | |
| Trial / hearing fees dependant upon value of claim. | | | £35 - £10,000 £27 - £1,334 | £35 - £10,000 £27 - £1,334 |
| Service of claim / defence document bundling. | £141 | £98 | | £98 - £141 |
| Review defence [and counterclaim] or response to defence and discuss with and advise client. | £423 | £294 | | £294 - £423 |
| Draft reply to defence and / or Part 18 request for further information. | £423 | £294 | | £294 - £423 |
| Preparation of costs budget. | £141 | £98 | | £98 - £141 |

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| Consider and prepare for summary judgment application or response to summary judgment application, including advice and report to client and drafting of application or defence. | £282 | £196 | | £196 - £282 |
| Consider and make Part 36 offer or respond to Part 36 offer, including advice and report to client. | £141 | £98 | | £98 - £141 |
| Consider need for expert advice and / or evidence, select appropriate expert, draft initial instructions and advise and report to client. | £70.50 | £49 | | £49 - £70.50 |
| Consider mediation and advise client and correspond with other side about it. | £70.50 | £49 | | £49 - £70.50 |
| Consider other side's costs budget. | £70.50 | £49 | | £49 - £70.50 |
| Complete Directions Questionnaire. | £141 | £98 | | £98 - £141 |
| Prepare for and attend first Case Management Conference including liaison with other party and court before CMC and report and advice to client. | £846 | £588 | | £588 - £846 |
| Own disclosure – review of client's documents, advice to client, preparation of disclosure report, preparation of list of documents and service on other party. | £564 | £392 | | £392 - £564 |
| Other party's disclosure – review report, list and documents, consider and make request for further documents and, if necessary, application for specific disclosure including report to and advice to client. | £564 | £392 | | £392 - £564 |
| Respond to request for further disclosure from other side / application for specific disclosure including report and advice to client. | £282 | £196 | | £196 - £282 |
| Mediation preparation and attendance and report and advice to client. | £846 | £588 | | £588 - £846 |

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| Amendment to statement of case / supplying further information or consideration of other party's amendments / further information including report and advice to client. | £282 | £196 | | £196 - £282 |
| Drafting of witness statements and liaison with witnesses to finalise. | £846 | £588 | | £588 - £846 |
| Exchange of witness statements and review of other party's statements including report and advice to client. | £564 | £392 | | £392 - £564 |
| Consider request for further information / further disclosure / notice to admit/judgment on admission regarding other side's witness statements. | £564 | £392 | | £392 - £564 |
| Preparation of supplemental witness statements. | £282 | £196 | | £196 - £282 |
| Review of merits and advice to client. | £282 | £196 | | £196 - £282 |
| Making of and consideration of Part 36 offer and / or other settlement steps including report and advice to client. | £564 | £392 | | £392 - £564 |
| Discussion with expert[s] about expert meetings / draft report[s] and review of draft expert report[s]. Report and advice to client and further liaison with expert[s] – fees vary. | £846 | £588 | £750 - £3750 | £588 - £846 |
| Finalising expert report[s] and exchange with other party. | £564 | £392 | | £392 - £564 |
| Review of other party's expert report, report and advice to client and drafting list of questions on report. | £564 | £392 | | £392 - £564 |
| Further review of expert evidence and report and advice to client. | £282 | £196 | | £196 - £282 |
| Further review of merits and report and advice to client. | £282 | £196 | | £196 - £282 |

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| More settlement work, report and advice to client. | £564 | £392 | | £392 - £564 |
| Pre-trial advice to client. | £282 | £196 | | £196 - £282 |
| Preparation for and attendance at Pre-Trial Review. | £846 | £588 | | £588 - £846 |
| Completing, issuing and serving witness summonses. | £282 | £196 | | £196 - £282 |
| Preparation of draft trial bundle and sending to other party or review of claimant's draft trial bundle and providing comments to claimant. | £846 | £588 | | £588 - £846 |
| Other trial preparation – chronology, skeleton argument etc. | £846 | £588 | | £588 - £846 |
| Attend trial per day. | £1,410 | £980 | | £980 - £1,410 |
| Work after trial [not including an appeal]. | £846 | £588 | | £588 - £846 |
| Provision for case and costs management and for interlocutory applications other than those set out above and other unforeseen vagaries of litigation. | £1,410 | £980 | £4 - £313 | £980 - £1,410 |
| Application fees | | | | |
| Provision for expenses such as witnesses, photocopying, couriers etc. | £500 | £500 | | £500 |
| Grand Total | | | | £14,722 - £21,334 |
| The following fees are excluded from the total because can only be quantified on a case by case basis | | | | |
| <ul style="list-style-type: none"> • Initial Fixed Fee • Application Fee • Experts fees | | | | |

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| <ul style="list-style-type: none">• Issues Fees• Trial fees | | | | |
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